



Christmas Bird Count Regional Editor Position Expectations and Responsibilities

Position Summary:

The Christmas Bird Count (CBC) Regional Editor serves as a critical link between local Count Compilers and CBC Administrators with the National Audubon Society and Birds Canada. Regional Editors ensure data quality and integrity for their assigned geographic region, typically covering a state/province, group of states/provinces, or country outside the U.S. and Canada. Regional editor teams that share responsibilities for a region are also welcome.

Time Commitment:

This volunteer position requires approximately 40-60 hours annually, with most work concentrated between December and August. Regional Editor teams would divide these responsibilities among members.

Commitment to Respect and Inclusion:

As a Regional Editor, you are expected to represent Audubon's principles of [equitable conservation](#). The Christmas Bird Count brings together a caring community of people inspired by birds and committed to their protection. Regional Editors are expected to:

- Foster an inclusive environment where participants of all backgrounds, lifestyles, perspectives, and abilities feel welcome and valued.
- Ensure communications with Compilers and participants are respectful and accessible.
- Support efforts to expand CBC participation to anyone who wants to participate.
- Address any concerns related to respect or inclusion promptly and appropriately.
- Embody Audubon's belief that protecting and conserving nature transcends political, cultural, and social boundaries.
- Help create a healthy, vibrant community united by our shared passion for birds and nature.

Key Responsibilities:

1. Compiler Coordination (December-February)

- a. Maintain regular communication with Count Compilers in your region
- b. Ensure all Compilers understand data entry requirements and deadlines
- c. Provide guidance and support to new Compilers
- d. Monitor data entry progress and send reminders as needed

2. Data Review and Validation (February-April)

- a. Ensure all counts in your region are completed by the February deadline
- b. Review submitted data for accuracy and completeness
- c. Verify unusual species sightings and counts
- d. Add appropriate editorial codes to provide context for rare or unusual records

- e. Follow up with Compilers regarding any questionable data
 - f. Mark counts as "reviewed" once validation is complete
- 3. Regional Summary Report (March-August)**
- a. Review count data to identify trends and notable observations
 - b. Prepare a comprehensive written report summarizing CBC results for your region
 - c. Submit completed report by the August deadline
 - d. Incorporate historical context and regional significance where appropriate
- 4. Program Support**
- a. Serve as a knowledge resource for Compilers in your region
 - b. Provide feedback to CBC Administrators on the CBC program
 - c. Participate in occasional Regional Editor meetings or training sessions
 - d. Assist with recruitment and training of new Compilers as needed

Qualifications:

- Knowledge of birds in your region, including distribution and abundance patterns
- Familiarity with the Christmas Bird Count program, procedures, and protocols
- Excellent attention to detail and data analysis skills
- Good written and verbal communication abilities
- Basic computer skills and comfort with online data systems
- Ability to meet deadlines and follow through on commitments
- Previous experience as a CBC Compiler is desirable
- Commitment to Audubon's [principles of equitable conservation](#)

Benefits:

- Contribute significantly to one of the longest-running and most important community science programs in ornithology
- Develop deeper knowledge of bird distribution and population trends
- Connect with a network of dedicated birders and conservationists
- Honoraria or appreciation gifts may be available for Regional Editors from some geographies
- Help build a more diverse and inclusive birding community